



**Summer Camp 2021  
Pick from Multi-sport or Dance  
June 21<sup>st</sup> – September 3<sup>rd</sup>**

**Dear Parents and Campers,**

Thank you for your interest in/for registering for the Play Place Summer Camp. We are very happy to welcome you to our exciting Program at the Play Place. It is sure to be a busy and fun-filled experience for all our campers. Their days are jam packed with activities, sports, games, competitions, crafts and fun. Please read this letter carefully so that we can ensure your camp experience is as fun as possible. The letter includes helpful information regarding camp policies and procedures.

All Play Place staff recognize that the children are our highest priority, which is why so much planning and preparation has been put into our camp program. From the minute our campers walk through the door, until you return to pick them up, our campers are fully supervised by our excellent team of counselors and staff.

**Full Day \$400/Week (Register before July 19, 2020)**

**Pick from Multisport or Dance Camp**

10% Discount for Siblings.

**NO registration fees.**

**Arrival 8:30am-9:00am    Pick up 4:30pm**

Please notify us if you wish to take advantage of our extended day hours. You are welcome to send them with a breakfast item to eat if you wish.

**Early drop-off and Late pick up Available.**

ALL Emergency Contacts and Permission Form must be submitted by June 1<sup>st</sup>

**Lunch & Two Snacks - Please NO NUTS of ANY Kind**

- Any allergies should have already been noted on your health form, but should your child have special dietary considerations, please supply your camper with their own snacks.
- Refrigeration is available.

## **What to Wear and Bring**

- Campers should dress for sports. We recommend sweatpants/shorts and sneakers. **They must have socks for the play structure. No Sandals or Flip Flops Please.**
- A change of clothes - Accidents happen.
- Please pack labeled sunscreen in your camper's bag on days we go outside. We will be happy to apply it for them. Baseball caps or sunhats are useful too.
- Towel, swimsuit, and change of clothes must be packed every day. Water shoes are optional.

## **Weekly Activities**

The campers will be grouped at the beginning of the week according to age, in some cases ability in sports and active levels. All our programs and activities are designed to improve motor skills and hand-eye coordination, introduces the fundamentals of the sports, and to provide physical fitness and exercise in a fun and engaging way.

The weekly activities will include:

- Tennis Lessons
- Soccer Lessons
- Field Games
- Basketball Lessons
- Outdoor playground
- Outdoor Splash Park
- Arts & Crafts
- Indoor Structure
- Dance

Whilst the Play Place is an indoor facility, which will undoubtedly be beneficial on those sizzling hot New York summer days, we have not overlooked the importance of fresh air and outdoor exercise. We have our own outdoor playground and sprinkler park for fun and games.

## **Behavior Policy**

Good behavior is a key component to a successful camp experience. We want our campers to enjoy their experience at the Play Place. However, certain activities do not appeal to some children sometimes. We understand that and will do our best to encourage them to join in or adapt the games. If they do not want to participate, we are not going to push or force anyone, but we are not able to allow them to leave their group.

All parents will be notified at the end of the day if any issues arose with their child throughout the day. Parents will be contacted if a camper is unable to

abide by the Play Place rules and policies and if the inappropriate behavior continues. Excessively disruptive or dangerous behavior may result in a child's dismissal from camp. No refund or program credit will be issued. In certain circumstances a child may be asked to sit out an activity.

We understand that for some younger campers this may be their first time in a camp situation. They can be upset when Mommy and Daddy leave them in the morning. Our experienced staffs are used to these situations and will do our best to make them feel comfortable and encourage them to participate in the activities. It is possible that they are just inconsolable. In this case, we will call and notify you. Parents and siblings are not permitted to stay within the facility, as it can be very disruptive to the entire camp.

### **Drop-Off Procedure**

A few days before the start of the camp week, you will receive a staggered drop off time. When you arrive for morning drop-off, you will be greeted by a staff member. Temperature will be check before entering. Please do not leave until you have ensured of all the following actions were completed. If anyone other than yourself will be picking up your child, let the front desk staff know at that time, and fill in their contact information on the camp pick-up authorization form.

### **Pick-up Procedure**

When picking up a child from camp, all adults should announce themselves. Please refrain from walking in directly to camp groups to retrieve your child. Let the staff member know who you are picking up and present your ID. Once you have been cleared, proceed to sign your name and departure time on the camp sign-out form next to your child's name, and your child will be brought out to meet you at the front desk.

In the event that an adult coming for pick-up is not listed on the child's registration form or pick-up authorization form, and therefore cannot be verified, we cannot release that child into their custody until a The Play Place Manager, has contacted a listed guardian to approve to the First and Last name of the person requesting pick-up. Please keep in mind when The Play Place calls to verify, you must verbally give us a First & Last name that we will verify to the ID presented. We will not give you the name of the person as an extra precaution that, that individual was planned and scheduled for pick-up, in the best interest of each child's safety.

### **Health & Safety Procedures**

*Sunscreen* – Each child is required to apply sunscreen when preparing to enter the outdoor playground. Each child should bring their own sunscreen, bagged

in a zip lock bag with their name. If they do not have any, staff will supply & apply a spray-on sunscreen. In a special circumstance, if your child may not wear sunscreen, please notify a manager.

*Washing hands* – All campers are required to wash their hands with soap & water upon arrival, before and after each activities, snack and lunch time.

*Accidents* – If your child is at the age wear accidents still happen, please make sure to send them with additional outfit, including, socks, underwear, pants and shirt. In the event that this happens, our staff will do our best to make sure that each child is safe, clean, and healthy. Should we believe that they would be unable to continue their day because of, a lack of change of clothes, or not being well, we will give you a phone call to notify you if we suggest that they be picked up.

*Mealtimes* – Every child is encouraged to eat all or most of their snack and lunches during the camp day. Often times campers will decide they do not like their lunch and choose to dispose of their lunch without their counselor's knowledge or are sometimes hesitated to say they forgot or did not receive lunch. All of our experienced staff have dealt with challenging mealtimes and are committed to ensuring that each camper receives their nutrients to keep their energy high throughout the day. Should we feel like mealtimes are not improving, and a camper continues to not eat, we will let parents know to get them involved. Please take time each morning to discuss mealtimes with your child as mealtimes away from home are different for them. Encourage them to speak up if they are thirsty, would like more snack, if they are still hungry, did not receive something expected, or if their stomach hurts.

*Illness* – If a camper says that they are not feeling well, you will be first notified via email. If the problem persists, then we will follow-up with a phone-call if we believe they should be picked up.

*Incident Reports* – If a child becomes moderately injured where either ice or bandage will suffice, you will be notified via email and will receive a copy of an accident report that will be signed by a staff member, manager, and the parent/guardian that picked-up will be notified and asked to signed the accident report to keep record.

Should the injury be more significant you will receive a phone call and have a chance to speak with the camper and will receive a copy of an accident report that will be signed by a staff member, manager, and the parent/guardian that picked-up will be notified and asked to signed the accident report to keep record.

### **Payment, Cancellation and Refund Policy**

\$50 per week deposit due with reservation and is non-refundable. The balance is due the 1<sup>st</sup> day of the month in which you are registered to attend camp. Sick days may be made up at the discretion of the director within the current camp session. **Camp sessions cancelled with more than a week's notice will be left on account for future use.** No refund or program credit will be issued if camp sessions are cancelled with less than one week's notice.

The Play Place reserves the right to cancel or reschedule classes for weather and safety concerns.

We are looking forward to a terrific Summer and we really appreciate you for choosing the Play Place. We are certain that not only will your children love the experience, but they will want to come again. As always please feel free to call us with any questions and we will be more than happy to help you!  
Thank you and see you soon!

Anthony Ma  
**General Manager**  
**The Play Place**